



**REGULAR**

**PLANNING & OPERATIONS COMMITTEE MEETING  
MINUTES**

**Monday, October 19, 2009, 6:00 p.m. - CENTRAL OFFICE LOUNGE**

**Attendance**

Trustees: M. Gazzola, S. Redmond, J. Furfaro, Rev. D. Noon, V. Dupuis, N. Anderson  
Administration: R. Walton, D. Drone, T. McLennan, D. Duszczyszyn, M. Mitica  
Regrets: J. Furfaro  
Guests: None  
Minutes: Susan Lightfoot

1. **Opening Prayer**

The opening prayer was led by Rev. D. Noon

2. **Declaration of Conflict of Interest**

There were no declarations of conflict of interest

3. **Additional Items**

5.1 St. Ignatius of Loyola School Update

4. **Adoption of Agenda**

Moved by V. Dupuis and S. Redmond that the Agenda be adopted. Carried

4.1 D. Duszczyszyn presented a report "Effectiveness & Efficiency Review – Transportation Consortium". The report was prepared by Deloitte for the Ministry of Education on the progress that Wellington-Dufferin Student Transportation Services has made in moving towards "best practices" in the provision of student transportation services. The report acknowledged the significant progress that has been made by WDSTS in adopting "best practice" recommendations and awarded a "High" overall rating. The five partner Boards that form the WDSTS consortium and are:

- Conseil Scolaire du District Catholique Centre-Sud,
- Conseil Scolaire de District du Centre Sud-Ouest,
- Dufferin-Peel Catholic District School Board
- Upper Grand District School Board
- Wellington Catholic District School Board

Administration noted that per the recommendations of the Consultants; the WDSTS has been incorporated as a Single Legal Entity. The Committee acknowledged the significant achievements of the WDSTS. A note of concern that was discussed at length was the current arrangement of the WDSTS staff being the employees of the Upper Grand District School Board. Trustees expressed a opinions as to possible conflicts arising as to priority setting, service etc. that may arise given potential individual requests from partner Boards that may arise from time to time. After discussion the following motion was made:

**Motion:**

**The Superintendent of Corporate Services present, at the next Transportation Management Committee meeting, the Board's position on the employment status/relationship (WDSTS) current and future staff becoming employees of the Wellington- Dufferin Student Transportation Services.**

Moved by N. Anderson and S. Redmond

Carried

- 4.2 D. Duszczyszyn proposed a name and structure change to the Committee from the Planning and Operations to the Corporate Services Committee. The restructuring would then include Finance, Plant and Operations and Information Technology Departments. The procedural by-laws would need to be changed.

**Motion:**

**To move forward with the name and restructuring of the Committee from Planning and Operations to *Corporate Services Committee*.**

Moved by N. Anderson and Rev. D. Noon

Carried

- 4.3 T. McLennan presented the highlights for the YTD September Interim Report. Discussions followed.

**Motion:**

**To accept the YTD September Interim Report presented in its entirety.**

Moved by N. Anderson and S. Redmond

Carried

- 4.4 T. McLennan provided an update on the Audit committee. There were some changes that came from the Ministry regarding financial accountability. The ad submitted on the Board's website identified the need for one external candidate who has been selected, his name is Dan Cremasco. However in addition there is a need for another candidate. This involves approximately three meetings a year. The Wellington Catholic District School Board is currently on track with all requirements related to the Audit Committee.

- 4.5 R. Walton presented a handout referring to some of the benefits identified under the Energy Management Plan currently being followed by the Board. This document was reviewed by the Board.

Motion:

**To accepted the Energy Management Plan**

Moved by V. Dupuis and N. Anderson

Carried

5. Additional Items

5.1 St. Ignatius of Loyola Catholic School Update

R. Walton provided an update as to the current status of the school and also brought forward some drawings to review color choices for various components within the school and to receive a consensus from the committee.

6. Adjournment

Moved by N. Anderson and S. Redmond that the meeting be adjourned at 8:30 p.m.