

REFUND POLICY – BOARD CANCELATION OF A CONTRACT

- 3.20 If after approval, the applicant cancels the event, the applicant is required to send a request through the online system, at that time the community use co-ordinator may cancel the specific date of the original contract provided that the date has not already passed. If so, there will be no credit issued unless the cancellation has been made due to inclement weather or that the school/board/parish requires the use of the facility. In the event that the user requires additional dates, they will be required to request these dates under a separate request and will be billed accordingly.

For Inclement weather cancellations refer to Magic 106.1 for announcements, the Board's website at www.wellingtoncdsb.ca. An e-mail message will also be forwarded to all current users via the online system advising of the cancellations.

- 3.21 The Board reserves the right to revoke a contract at any time. The Board, School and Parish have first rights to all facilities and can alter an existing user's request.
- 3.22 The Board must comply with the terms and conditions under the Election Act for use of the facilities by Federal, Provincial and Municipal governments that override all other users.