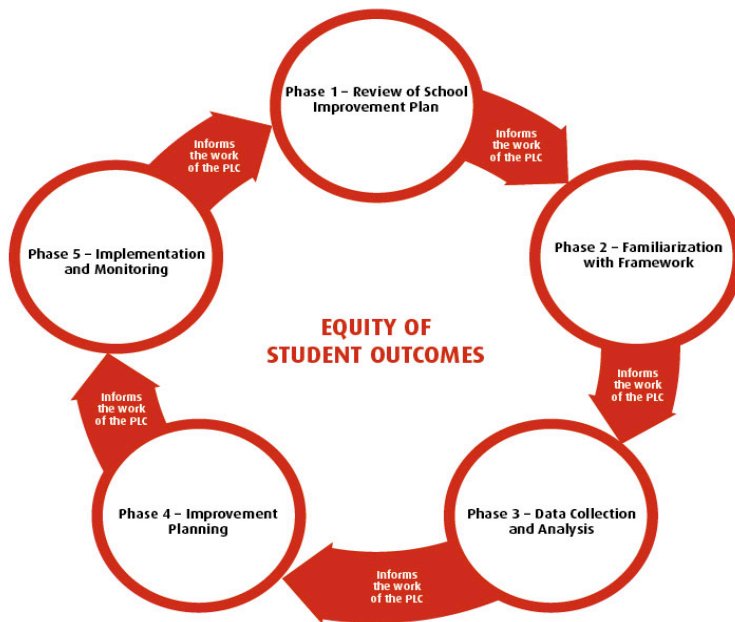


The School Self-Assessment Process



The responsibility of this process rests with the principal and the school improvement team in collaboration with the entire staff.

Phase 1 – Review of School Improvement Plan

- Review priorities
- Review targets
- Identify and celebrate successes
- Identify challenges
- Establish new priorities following this review

Phase 2 – Familiarization with Framework

- Determine the scope of the process
- Review indicators for the Essential Components and Components Selected Locally
- Ensure a school-wide involvement in the process
- Ensure regular internal communication regarding the process

Phase 3 – Data Collection and Analysis

- Collect and analyse data
- Using the indicators of the framework, identify strengths and areas requiring improvement
- Prepare a summary of findings and recommendations for improvement

Phase 4 – Improvement Planning

- Involve all staff and school council
- Identify areas which need improvement
- Specify high-yield strategies
- Establish timelines
- Agree on responsibilities
- Target resources
- Include capacity-building needs and focus

Phase 5 – Implementation and Monitoring

- Identify indicators of progress
- Ensure monitoring process is in place (Ask: How effective are we in achieving our student learning and achievement goals? What is the evidence? What actions will we take to ensure continuous improvement?)
- Revise school improvement plan