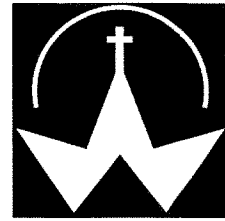


APPROPRIATE USE AGREEMENT

FOR

TELECOMMUNICATIONS



Board Policy: Appropriate Use of Information Technologies

The Wellington Catholic District School Board recognizes that information technologies determine the ways that information may be accessed, communicated and transferred by members of society. These changes may alter the delivery of the curriculum, instructional strategies, student learning and administrative procedures.

The Board supports access from its educational facilities to rich electronic information resources. The Board believes that this access must be provided in conjunction with the development by staff of appropriate skills to analyse and evaluate such resources to ensure that information accessed is consistent with the Mission Statement of the Board and the Gospel values we believe.

1.0 Purpose of the Wide Area Network

- Use of the Wellington Catholic District School Board's Wide Area Network and its connection to the Internet shall be for the exchange of information in order to support the user's education and research as well as the delivery of curriculum within the schools of the Board. Use for advertisement or monetary profit is unacceptable.

2.0 Network Etiquette and Citizenship

- Users will not post, publish, or display any defamatory, abusive, threatening, sexist, racially offensive, profane, obscene, sexually oriented, illegal and other material found to be offensive.
- Sending or receiving offensive messages from any source is prohibited.
- Users shall not transmit information or software in violation of copyright laws.
- Only public domain resources or resources for which the author has given expressed consent for on-line distribution may be uploaded or downloaded. Software and resources downloaded will be used only under the terms and conditions specified by the owner or creator of those resources.
- Posting messages and attributing them to another user is unacceptable.

3.0 Vandalism

- Transmission of any software having the purpose of damaging computer systems and files (ie. computer viruses) is prohibited. All software and files downloaded will be systematically checked for viruses before being placed on a school's network.
- Any malicious attempt to harm or destroy the data of any person, computer or network linked to the Board's Wide Area Network is prohibited and may result in financial compensation to the WDCSB and/or the pursuance of criminal charges and/or other disciplinary action consistent with the School Code of Behaviour, Board Policy and/or the Education Act.

4.0 Security

- Users may not share their passwords or account with others and must make all efforts to safeguard this information from unauthorized users.
- Users may not give out personal information, such as their home address, telephone number, or credit card numbers. Users may use the school's address but may not publish the school's telephone numbers.

5.0 Inappropriate Material

- Upon access to or receipt of material that is educationally inappropriate and contrary to the Board's Mission Statement, the user shall immediately exit the site and report the location/address of the objectionable material to the teacher.



APPROPRIATE USE AGREEMENT:

STUDENT CONSENT

As a user of the Wellington Catholic District School Board's computer network, I have read the Appropriate Use of Telecommunications Agreement and will abide by the terms and conditions described within the agreement. I recognize that failure to comply with the agreement may result in the loss of computer/network access privileges, financial compensation to the Wellington Catholic District School Board, pursuance of criminal charges and other disciplinary action consistent with the School Code of Behaviour and/or Board Policy.

STUDENT SIGNATURE: _____ DATE: _____

STUDENT NAME: (please print): _____

STUDENT'S SCHOOL: _____

GRADE: _____ DATE OF BIRTH: _____

PARENT/LEGAL GUARDIAN CONSENT

- To prepare students for the world in which they will participate and to provide them with resources and skills appropriate to the information age, the Wellington Catholic District School Board is developing a computer network linking students to a variety of local electronic resources as well as providing access to the Internet.
- As parent or legal guardian of the above mentioned student, I grant permission for my child to access networked computer services, including electronic mail and Internet. I have read and am supportive of this Appropriate Use Agreement.
- I understand that my child may inadvertently encounter materials on the Internet that are objectionable, and contrary to the Gospel values we believe; therefore I agree to accept responsibility for guiding my child and conveying to him/her appropriate standards for selecting, sharing and/or exploring information and media,

PARENT/LEGAL GUARDIAN SIGNATURE: _____

PARENT/LEGAL GUARDIAN NAME: _____

ADDRESS: _____

HOME PHONE: _____ BUS. PHONE _____ DATE: _____

"Technology is the product of creative minds in all fields of human endeavour. When used ethically, technology serves, respects and enhances the dignity of human persons, is accessible to all and does not damage the environment."

The Common Curriculum for Catholic Schools

This information is being collected pursuant to the provisions of the Freedom of Information and Protection of Privacy Act, and under the authority of the Education Act. Information from this form will be used to enforce appropriate use of the Internet and electronic resources in accordance with the Appropriate Use Agreement for Telecommunications. Contact person for queries concerning this information in the Human Resources Officer, (519) 821-4600.



Declaration of Aboriginal Ancestry

Students of Aboriginal ancestry can choose to self-identify themselves of Aboriginal Ancestry so that they can benefit from supportive programs and services the District may provide. By doing so, students also enable WCDSB to identify, review, and analyze data that will contribute to improve programs and services for Aboriginal Learners.

Why self-identify?

By self-identifying as an Aboriginal student, you help us to monitor the success of the programs and services we offer, and identify ways we can support aboriginal students so that they meet with success.

Who can self-identify?

Aboriginal ancestry for self-identification purposes follows the Canadian Constitution Act (1982), Section 35, Number 2 and includes the descendants of the Indian, Inuit and Métis peoples of Canada.

If this student has Aboriginal ancestry please checkmark the applicable box below and return to the school.

- Status Indian, an Indian registered under the Indian Act of Indian and Northern Affairs of Canada (INAC), holding certain rights and benefits that are not available to non-status or Métis people and possessing a registry number with INAC.
- Non-status Indian, an Indian not registered under the Indian Act and not a member of an Indian Act band or who have not applied for their status.
- Métis, an Aboriginal of historic Métis Nation Ancestry who is accepted by the Métis Nation.
- Inuit, an Aboriginal with ancestral ties to Northern Canada (Nunavut, Northwest Territories, Northern Quebec and Northern Labrador).

All information collected is confidential

This is authority to record this information in the student record of:

Student Name

Homeroom Teacher

School

Parent Signature (or Student Signature if over 17)

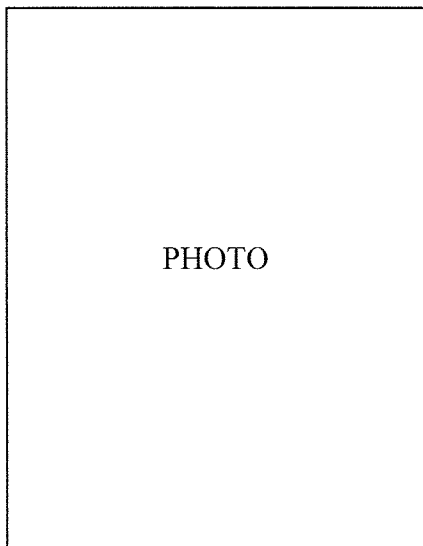
Date

All Aboriginal students and their parents have the right to voluntarily provide this information. Pursuant to the Municipal Freedom of Information and Protection of Privacy Act, our authority to collect this information is in keeping with the Education Act as a means to enhance Aboriginal education programs and services within the Wellington Catholic D.S.B. The data will be used to establish program needs and strategies to meet the goals established for Aboriginal students. If you have any questions regarding the collection of this data please call the Superintendent of Education, Paula Dawson, responsible for Aboriginal Education at the Wellington Catholic District School Board, 75 Woolwich Street, Guelph, N1H 6N6.



(Name): _____

This person has a potentially life-threatening allergy (anaphylaxis) to:



(Check the appropriate boxes)

- Peanut
- Tree nuts
- Egg
- Milk
- Other: _____
- Insect Stings
- Latex
- Medication: _____

Food: The key to preventing an anaphylactic emergency is absolute avoidance of the allergen. People with food allergies should not share food or eat unmarked/bulk foods or products with a "may contain" warning.

Epinephrine Auto-Injector: Expiry Date: _____ / _____

- Dosage:**
- EpiPen Jr 0.15mg
 - EpiPen 0.30 mg
 - Twinject 0.15 mg
 - Twinject 0.30 mg

Location of Auto-Injector(s): _____

Asthmatic: Person is at greater risk. If person is having a reaction and has difficulty breathing, give epinephrine auto-injector **before** asthma medication.

A person having an anaphylactic reaction might have ANY of these signs and symptoms:

- **Skin:** hives, swelling, itching, warmth, redness, rash
- **Respiratory (breathing):** wheezing, shortness of breath, throat tightness, cough, hoarse voice, chest pain/tightness, nasal congestion or hay fever-like symptoms (runny itchy nose and watery eyes, sneezing), trouble swallowing
- **Gastrointestinal (stomach):** nausea, pain/cramps, vomiting, diarrhea
- **Cardiovascular (heart):** pale/blue colour, weak pulse, passing out, dizzy/lightheaded, shock
- **Other:** anxiety, feeling of "impending doom", headache

Early recognition of symptoms and immediate treatment could save a person's life.

Act quickly. The first signs of a reaction can be mild, but symptoms can get worse very quickly.

1. Give epinephrine auto-injector (e.g. EpiPen or Twinject) at the first sign of a reaction occurring in conjunction with a known or suspected contact with allergen. Give a second dose in 10 to 15 minutes or sooner IF the reaction continues or worsens. (See second page for instructions).
2. Call 911. Tell them someone is having a life-threatening allergic reaction. Ask them to send an ambulance immediately.
3. Go to the nearest hospital, even if symptoms are mild or have stopped. Stay in the hospital for an appropriate period of observation, generally 4 hours, but at the discretion of the ER physician. The reaction could come back.
4. Call contact person.

Emergency Contact Information

Name	Relationship	Home Phone	Work Phone	Cell Phone

The undersigned patient, parent, or guardian authorizes any adult to administer epinephrine to the above-named person in the event of an anaphylactic reaction, as described above. This protocol has been recommended by the patient's physician.

Patient/Parent/Guardian Signature

Date

Physician Signature

Date